

Mr John Smith
83 Sample St.
Townsville
Sussex,
S12 3FG

012345

This letter is about your
Credit Card

It was sent to you on
11 May 2007

Credit Card number
0000 0000 0000 1234

Your account has been terminated

Dear Mr Smith,

Card No. 0000 0000 0000 1234

Balance £5,432.10

Due to your failure to satisfactorily comply with the terms of the Statutory Default Notice we recently sent you, your account has been terminated.

Please cut in half and securely dispose of all non-expired cards bearing the above number. We shall no longer honour any regular payments that you may have set up on your account. These might include, for example, your Card Protection Plan provided by CPP, an internet service provider's monthly fees or any annual subscriptions/donations to other organisations. You must contact any payees to arrange to make an alternative method of payment. Failure to do this or continued usage of the card will result in further action being taken by Credit Agency to retain the card.

Your account will now be handled by an external Debt Collection Agent, who will contact you within the next 10 days to discuss your repayment proposals with you.

Yours sincerely

John Jones

John Jones
Collections Manager